SAFETY FIRST

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My Dear Colleagues and Friends,

I would like to thank and wish all the individuals who are contributing and working rigorously towards our safety goals. Safety in a company is a constant endeavor which is achieved only with team work and persistence towards being safe. I would like to appreciate everyone's commitment and contribution towards safe work culture.

Abdullah Ali D. Husain Chief Executive Officer



Improving Safety through Empowering Employees



ROOT CAUSE ANALYSIS (RCA)

RCA is a method of problem solving used for identifying the root causes of faults or problems. A factor is considered a root cause if removal thereof from the problem-fault-sequence prevents the final undesirable event from recurring; whereas a causal factor is one that affects an event's outcome, but is not a root cause. Though removing a causal factor can benefit an outcome, it does not prevent its recurrence with certainty.

Safety Theme: Safety While Working with Electrical Equipments

A safe work environment is not always enough to control all potential electrical hazards. We must be very cautious and work safely. Safety rules help us control and reduce risk of injury from workplace hazards.

- Avoid unwanted contact with energized electrical circuits.
- Treat all electrical devices as if they are live or energized. You never know.
- Always disconnect the power source before servicing or repairing electrical equipment.
- Use only tools and equipment with non-conducting handles when working on electrical devices.
- Never use metallic pencils or rulers, or wear rings or metal watchbands when working with electrical equipment.
- When it is necessary to handle equipment that is plugged in, be sure hands are dry and, when possible, wear nonconductive gloves, protective clothes and shoes with insulated soles.
- If water or a chemical is spilled onto equipment, shut off power at the main switch or circuit breaker and unplug the equipment.
- If an individual comes in contact with a live electrical conductor, do not touch the equipment, cord or person. Disconnect the power source from the circuit breaker or pull out the plug using a leather belt.

Monthly Safety Report:

- No major safety related incidents was reported last month. All the operational activities are carried out by utmost degree of safety.
- Toolbox talk is being conducted constantly and all the team members are briefed about the safety precautions which is to be followed while doing their assigned job.
- There was zero loss time and down time because of work related injuries, as nothing was reported by operations team.
- Latest Near Miss/Incident/accident report form and NCR form are to be saved in the common share.
- All the safety related documents and reports shall be stored in the link <u>\\Server-FS\Quality & HSE</u>





Engineering Valley Tower, P.O Box 36798, Zip 31961, Jubail, Kingdom of Saudi Arabia

Ph: +966 (013) 356 0097 | Fax: +966 (013) 363 7282 | Email: info@aeng.com.sa | Website: www.aeng.com.sa



Provide Your Valuable suggestions & feedbacks to

Ashish T.C. (<u>MEP1@aeng.com.sa</u>)

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