

SAFETY FIRST

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المهندسة المتقدمة
Advanced Engineering

My Dear Colleagues and Friends,



Safety in a company is a constant endeavor, which is achieved only with teamwork and persistence towards being safe. I believe this safety newsletter not only inspires people to follow safety during work but also makes safety a habit. I feel this newsletter has inspired our team to be always vigilant towards safety. I am proud about our team, which is operating with highest level of safety and without any incidents continuously.

Abdullah Ali D. Husain

Chief Executive Officer

5 Online Safety Tips

1. KEEP PRIVATE

Personal information must remain private-no exceptions.

4. BE SECURED

protect from inappropriate information and intruders.

3. SHARE SAFELY

Sharing information on the internet is permanent and cannot be erased.

2. STAY PROTECTED

Protect your data with strong Passwords. Only share passwords with your parents.

5. BE ALERT

Always be aware when receiving emails, images, or texts. Harmful viruses and messages can be sent so think carefully before opening something that looks unfamiliar.



Improving Safety through
Empowering Employees



Know the Safety Terms

Fatigue:

Physical or mental exhaustion caused by stress, medication, overwork, mental and/or physical illness or disease.

Industrial hygiene:

Industrial Hygiene is a science and art devoted to the anticipation, recognition, evaluation, prevention, and control of those environmental factors or stresses arising in or from the workplace which may cause sickness, impaired health and well being, or significant discomfort among workers or among citizens of the community.

Job Safety Analysis:

A job safety analysis (JSA) is a procedure which helps integrate accepted safety and health principles and practices into a particular task or job operation. In a JSA, each basic step of the job is to identify potential hazards and to recommend the safest way to do the job. (checklist).

Safety Theme: Handling Glass Safely at site

CONTAINERS:

- Order within unloading capabilities.
- Ensure containers are unloaded on level ground.
- Unload using mechanical devices rated to lift the required load.
- Use appropriate restraints during unloading to ensure stability of remaining load (photo 1 and 2).
- Do not manually unpack crates in containers (photo 3).



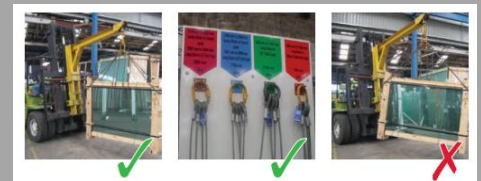
PACKAGING: Check for

- Lifting points (photo 1).
- Nail and strapping condition (photo 2).
- Packaging material is not damaged (photo 3).
- Load limits (ensure all lifting equipment is rated to lift the load).



HANDLING:

- Use mechanical devices to move glass where possible.
- Use appropriate lifting devices and restraints.
- Lift only from the safe lifting points as indicated on the package.
- Do not restrain cases/end caps with 'stretch' straps.
- Do not lift above safe work limits of the lifting device.
- Do not lift unbalanced loads.
- Do not balance end caps on fork arms.



STORAGE

- Ensure cases/end caps are secured when free standing (photo 1).
- Place glass blocks/cases on A-frames or L-frames.
- A 3-5 degree lean is recommended for storage frames (photo 2).
- Allow sufficient clearance between racks.
- Do not restrain cases/end caps with 'stretch' straps.
- Do not stack cases/end caps on top of each other (photo 3).
- Do not lean cases/end caps against walls.
- Do not unpack vertical cases unless on A-frame



Monthly Safety Report:

- No major safety related incidents was reported last month. All the operational activities are carried out by utmost degree of safety.
- Toolbox talk is being conducted constantly and all the team members are briefed about the safety precautions which is to be followed while doing their assigned job.
- There was zero loss time and down time because of work related injuries, as nothing was reported by operations team.
- Latest Near Miss/Incident/accident report form and NCR form are to be saved in the common share.
- All the safety related documents and reports shall be stored in the link <\\Server-FS\Quality & HSE>



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